

# SCRUTINY COMMITTEE

Thursday, 14th September, 2023  
6.30 pm





# SCRUTINY COMMITTEE

## ROOMS 2 & 3, BURNLEY TOWN HALL

Thursday, 14th September, 2023 at 6.30 pm

This agenda gives notice of items to be considered in private as required by Regulations (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: <http://burnley.moderngov.co.uk/ecCatDisplay.aspx?sch=doc&cat=13234> . You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.

Due to Public Health guidance on social distancing there is a limited capacity for members of the public to attend meetings. You are advised to contact [democracy@burnley.gov.uk](mailto:democracy@burnley.gov.uk) in advance of the meeting.

## **AGENDA**

### **1) Apologies**

To receive any apologies for absence.

### **2) Minutes**

To approve as a correct record the minutes of the previous meeting.

5 - 10

### **3) Additional Items of Business**

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

### **4) Declarations of Interest**

To receive any declarations of interest from Members relating to any item

on the agenda, in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

**5) Exclusion of the Public**

To determine during which items, if any, the public are to be excluded from the meeting.

**6) Public Question Time**

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

**7) Notice of Key Decisions and Private Meetings** 11 - 18

To consider the list of future Key Decisions.

**8) Liberata Contract Director Presentation**

To receive a presentation on the Liberata Contract.

**9) Revenue Monitoring 2023/24 Quarter 1** 19 - 32

To receive the Revenue Monitoring Report 2023/24 – Quarter 1 (to 30 June 2023)

**10) Capital Monitoring 2023/24 Quarter 1** 33 - 46

To receive the Capital Monitoring Report 2023/24 – Quarter 1 (to 30 June 2023).

**11) Revenue Budgets 2024-27 - Latest Position and Savings Proposals** 47 - 62

To receive a report on the latest position regarding balancing the Council's revenue budgets and proposed savings.

**12) 2023/24 Treasury Management Q1** 63 - 74

To receive the 2023/24 Treasury Management Report – Quarter 1 (April-June).

**13) Article 4 Direction: Houses in Multiple Occupation (HMOs)** 75 - 128

To receive a report on Article 4 Direction: Houses in Multiple Occupation (HMOs).

**14) Council Tax Support Scheme 2024/25 and 2025/26** 129 - 132

To receive a report on the Council Tax Support Scheme 2024/25 and 2025/26.

**15) Scrutiny Review Groups**

To receive any updates on the work of any active Scrutiny Review Groups.

**16) Work Programme 2023/24** 133 - 136

To consider any amendments to the Work Programme for 2023/24.

PRIVATE ITEMS

## **17) *Building Control IT Procurement***

137 - 138

To receive a report on Building control IT Procurement.

### **MEMBERSHIP OF COMMITTEE**

Councillor Gail Barton (Chair)  
Councillor Bill Horrocks (Vice-Chair)  
Councillor Howard Baker  
Councillor Gordon Birtwistle  
Councillor Helen Bridges  
Councillor Margaret Brindle  
Councillor Joanne Broughton  
Councillor Martyn Hurt  
Councillor Nussrat Kazmi

Councillor Syeda Kazmi  
Councillor Jack Launer  
Councillor Jamie McGowan  
Councillor Neil Mottershead  
Councillor Paul Reynolds  
Councillor Christine Sollis  
Councillor Don Whitaker  
Councillor Fiona Wild

### **PUBLISHED**

Wednesday, 6 September 2023